



APPLICATION FOR REFUND

Complete and return to:
Department of Licensing
Fee Services
PO BOX 9037
Olympia WA 98507-9037
(360) 902-3833
FAX (360) 570-4925

- ☐ Vehicle
☐ Vessel
☐ Prorate No. _____

NAME	LAST	FIRST	MI
ADDRESS			PHONE NUMBER ()
CITY		STATE	ZIP CODE

VEHICLE/VESSEL DESCRIPTION

LICENSE PLATE/REGISTRATION NO.	MODEL YR.	MAKE	VEHICLE/VESSEL IDENTIFICATION NUMBER (VIN OR HIN)
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Important: Enclose copy of registration, showing fees paid. FILING AND SUBAGENT FEES ARE NOT REFUNDABLE

Reason For Refund (Please check the appropriate box and give details below):

Application MUST be filled out and received, by the Department of Licensing, BEFORE the new registration period starts.

- ☐ Vehicle/Vessel Sold/Traded **Before new registration period begins:** Return unused, never affixed license tab(s)/decal and registration **AND** enclose proof of sale.
- ☐ Vehicle/Vessel Sold/Traded **And then registered:** Must enclose copy of report of sale, purchase papers showing trade in, affidavit or other proof of sale.
- ☐ Vehicle/Vessel Destroyed **Before new registration period begins:** Must enclose insurance report, wrecker bill of sale, title or other proof and **MUST** include date of destruction and physical location.
- ☐ Vehicle/Vessel Licensed Twice **Please attach: One original** unused registration and tab(s) and a copy of current registration presently being carried in the vehicle/vessel.
- ☐ Vehicle/Vessel Registered Out-of-State **Please Enclose:** a legible copy of Washington registration (if available) and a copy of new out-of-state registration.
- ☐ Excise Tax Exempt **Please Attach:** a certified/notarized affidavit verifying exemption.
- ☐ RTA Excise Tax Exempt **Please Attach:** a copy of current registration showing RTA Excise Tax paid
- ☐ Other _____

Signature of Applicant _____ Date _____

FOR DEPARTMENT USE ONLY

Batch _____	\$ _____	\$ _____
Document Number _____	\$ _____	\$ _____
Date Mailed _____	\$ _____	\$ _____
Date of Transaction _____	Total \$ _____	
Validation Code _____	X	_____
	APPROVED BY	DATE

EDITIONS OF THIS FORM DATED PRIOR TO (R/1/01) ARE OBSOLETE